



# Move Out Inventory & Condition Form

| Inspection Date | Technician  | Property        | Units |
|-----------------|-------------|-----------------|-------|
| 09-13-2023      | Shana Simon | Haverford Court | W302  |

|                              |               |
|------------------------------|---------------|
| Resident Name                | Laquita Wise  |
| Forwarding Mailing Address   | Not Available |
| Date Resident Turned in Keys | Sep-09-2023   |

| LIVING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Door / Closet:     | Ok |
| Other:             | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| DINING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| KITCHEN:    |    |
|-------------|----|
| Backsplash: | Ok |

| Cabinets:     |    |
|---------------|----|
| Cabinet Door: | Ok |

| Cabinets:       |    |
|-----------------|----|
| Cabinet Handle: | Ok |

|                        |  |                        |
|------------------------|--|------------------------|
| <b>Cabinets:</b>       |  |                        |
| Cabinet Shelf:         |  | Ok                     |
| Ceiling Fan:           |  | Ok                     |
| Ceiling Light Fixture: |  | Ok                     |
| Ceiling Lights:        |  | Ok                     |
| Cleaning of Stove:     |  | Not Ok                 |
| Charges Type           |  | Clean                  |
| Charges                |  |                        |
| Comment                |  | Door of oven is dirty. |

|              |  |    |
|--------------|--|----|
| Counter Top: |  | Ok |
|--------------|--|----|

|                    |  |    |
|--------------------|--|----|
| <b>Dishwasher:</b> |  |    |
| Dishwasher Knob:   |  | Ok |

|                    |  |    |
|--------------------|--|----|
| <b>Dishwasher:</b> |  |    |
| Dishwasher Rack:   |  | Ok |

|                               |  |    |
|-------------------------------|--|----|
| <b>Dishwasher:</b>            |  |    |
| Dishwasher Silverware Holder: |  | Ok |

|                   |  |     |
|-------------------|--|-----|
| Drip Pan:         |  | N/A |
| Electric Meter:   |  | Ok  |
| Faucet:           |  | Ok  |
| Faucet Knobs:     |  | Ok  |
| Floors:           |  | Ok  |
| Formica/Tiles:    |  | Ok  |
| Garbage Disposal: |  | Ok  |
| Kitchen Sink:     |  | Ok  |

|              |                          |
|--------------|--------------------------|
| Microwave:   | Not Ok                   |
| Charges Type | Clean                    |
| Charges      |                          |
| Comment      | Dirty, not clean at all. |



|        |     |
|--------|-----|
| Other: | N/A |
|--------|-----|

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven Cleaning:       | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven door handle:    | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven drip pan:       | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven knobs:          | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven Racks:          | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Range burners:       | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Range Hood:          | Ok |

|                   |    |
|-------------------|----|
| Oven Door Handle: | Ok |
| Oven Racks:       | Ok |
| Range Top:        | Ok |

| Refrigerator (Freezer): |   |
|-------------------------|---|
| Cleaning Refrigerator:  | Not Ok  |
| Charges Type            | Replace   |
| Charges                 |   |
| Comment                 | Refrigerator door handle is broke. Did not wipe out refrigerator. Sticky substance in corner of refrigerator door |



|   |     |
|---|-----|
| Rubber Stopper:   | Ok  |
| Stove Knob:   | Ok  |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok  |
| Wall Outlets:   | Ok  |
| Washer/Dryer:   | N/A |
| Window Coverings:   | Ok  |

| BEDROOMS:          |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Door / Closet:     | Ok |
| Floors / Carpet:   | Ok |
| Other:             | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| BATHROOM:          |    |
|--------------------|----|
| Cabinets / Mirror: | Ok |
| Ceiling Lights:    | Ok |
| Cleaning Bathroom: | Ok |
| Complete Toilet:   | Ok |

|  |    |
|--|----|
| Counter Top:   | Ok |
| Floors:  | Ok |
| Formica /Tile:   | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| Medicine Cabinet:  | Ok |
| Mirror Cabinet:  | Ok |
| Other:   | Ok |
| Remove Mildew on Tiles:                                    | Ok |
| Shower Curtain Bar:  | Ok |
| Shower Head:   | Ok |
| Sink:  | Ok |
| Soad Dish (Tub):   | Ok |
| Soap Dish (Sink):  | Ok |
| Toilet Paper Holder:                                       | Ok |
| Toilet Tank:   | Ok |
| Towel Bar:   | Ok |
| Tub Knob(s):   | Ok |
| Tub Reglazing:   | Ok |
| Vanity Cabinet:  | Ok |
| Wall Outlets:  | Ok |
| Window:  | Ok |

|   |    |
|---|----|
| <b>LOCKS:</b>   |    |
| Door Knob:  | Ok |
| Door Lock:  | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:  | Ok |

|                                  |    |
|----------------------------------|----|
| <b>KEYS:</b>                     |    |
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

|                 |    |
|-----------------|----|
| <b>DOORS:</b>   |    |
| Apartment Door: | Ok |

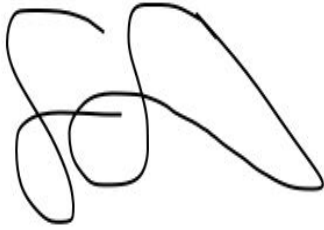
|                                      |    |
|--------------------------------------|----|
| Apartment Door closes automatically: | Ok |
| Frame:                               | Ok |
| Hollow:                              | Ok |
| Solid Core & Steel:                  | Ok |

|                               |    |
|-------------------------------|----|
| <b>PAINTING:</b>              |    |
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

|                           |    |
|---------------------------|----|
| <b>CARPET:</b>            |    |
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |
| Stain Removal:            | Ok |

|  |    |
|--|----|
| <b>MISCELLANEOUS:</b>  |    |
| Broken Window Glass (Per Pane):  | Ok |
| Cabinet Equipment:   | Ok |
| Carbon Monoxide Detector:  | Ok |
| Cleaning of Apartment:   | Ok |
| Clear Storage Locker:  | Ok |
| Closet Shelves:  | Ok |
| Common Area damaged during moveout:  | Ok |
| Door Intercom System:  | Ok |
| Exhaust Fan:   | Ok |
| Fan Blades:  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| Light Globes:  | Ok |
| Mini Blind(s) each:  | Ok |



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

|                                      |             |
|--------------------------------------|-------------|
| Technician                           | Shana Simon |
| Resident not available for signature | YES         |
| Resident refused Signature           | NO          |